

ARTICLE 1 – NAME/ADDRESS/LOCATION 2008

Name: Heliheads RC Flying Club.

AMA Charter #4626

Address: 95 Old Shoals Road

Arden, NC 28704

Field Location: 95 Old Shoals Rd

Arden, NC. 28704

Latitude 35.4681429

Longitude -82.524788

ARTICLE II – PURPOSE

The purpose of the Heliheads shall be to provide the management, facilities, rules and a safe environment to permit the Membership to engage in, and enjoy the hobby of Model Aviation.

ARTICLE III DEFINITIONS

Section 1 “Heliheads RC flying club.” shall mean the not for profit Club organized and chartered by and filed with the North Carolina Secretary of State.

Section 2 “Member” shall mean any person whom belongs to Heliheads and has a current Heliheads and AMA membership card.

Section 3 “Officer” shall mean a member elected as provided in these Bylaws serving as President, Vice President, Secretary or Treasurer.

ARTICLE IV – DUES & MEMBERSHIP

Dues are payable annually in advance. All members will file a renewal form along with verification of their current AMA status and appropriate dues before the May meeting.

Member classifications and dues are per ATTACHMENT “A”, MEMBERSHIP CLASSIFICATION & DUES SCHEDULE. Any changes of the dues amount will be subject to review by the membership at any regular monthly meeting and be voted on by the members attending that month’s meeting. Dues will be effective the next fiscal year. Special assessments may be proposed and the accepted amount levied on each member at a time period approved by a vote of the majority of the members present at a regular monthly meeting.

Club has open membership.

Members will have their membership card marked with the level of their flight qualification. Heliheads will provide flight training for new members until solo status is achieved. Refer to Attachment “C” “Pilot Flight Qualification Procedure”.

The flying site land owners, specifically, Protocol Marketing, shall enjoy permanent membership in heliheads with all dues waived and including all rights and privileges of membership.

ARTICLE V – OFFICER DUTIES

1. The President:

- a) Preside at all Club meetings whenever possible.
- b) Act as spokesman for the Club.
- c) Co-ordinate the duties of the other Club Officers.
- d) Is an authorized signer (if necessary) of checks issued by the Club.
- e) Appoint special temporary committees if they are required.
- f) In his absence, appoint a Deputy for himself, usually the Vice President, where his presence is required and his attendance is not possible.
- g) Report to the Club all his activities relevant to his position.
- h) Be responsible for the smooth running of the Club to the best of his ability.

2. The Vice President:

- a) Act as Deputy for the President when he is not available.
- b) Be responsible to the President.
- c) Is an authorized signer (if necessary) of checks issued by the Club.
- d) Be responsible for the communications within the Club, outside the areas of minutes and the Club newsletter.

3. The Secretary:

- a) Be responsible to the President.
- b) Keep accurate minutes of all Club meetings.
- c) Provide a copy of items of interest or of most importance to the Club Editor for publication..
- d) Give a report at each meeting of previous meeting minutes & record present meeting minutes.
- e) Appoint a Deputy for himself where his presence is required and his attendance is not possible.

4. The Treasurer:

- a) Be responsible to the President.
- b) Keep an accurate record of all financial affairs of the Club.
- c) Collect and deposit the Club dues.
- d) Keep an up to date record of the membership of the Club.
- e) Act as the primary signer of all checks issued by the Club.
- f) Give a report at each Club meeting of the current financial affairs.
- g) Conduct the financial affairs of the Club.
- h) Appoint a Deputy for himself where his presence is required and his attendance is not possible.
- i) Act as liaison between the Club and the Club bank.
- j) Sends Reports to Club News Editor of membership status and members that drop out.

5. The Safety Officers and Field Marshall:

a) Make sure safety equipment, fences, impound area, etc., are maintained and up to AMA standards. Ensure that unsafe acts are brought to the attention of the pilot and repeated violations reported to the Board of Officers when deemed appropriate.

6. The Board of Officers:

a) The Board of Officers shall consist of President, Vice President, Secretary and Treasurer elected by the membership per these By Laws.

b) Meet in the month of January to formulate a budget for that fiscal year. The budget to be presented for approval at the February meeting, or no later than the March meeting.

c) The Officers can authorize an emergency expenditure of up to \$150.00. Over this amount, expenditures must be voted on, or be an approved budget expense.

7. The Newsletter Editor: (Volunteer Position)

a) Keep an up-to-date mailing list of the membership.

b) Collect articles for the Club Newsletter.

c) Organize the distribution, of the Newsletter to each member on the membership list in time for members to be notified of the next meeting of the Club.

d) In lieu of a Newsletter Editor the officers shall distribute to each member the minutes of the meeting, the treasurers report, the location and time of the next meeting and any other deemed appropriate.

ARTICLE VI – AUDIT

1. The outgoing President shall at the December meeting appoint 2 Officers and a regular member at large to audit the treasurer's financial records for that fiscal year. The President may be a member of this committee; this committee shall be disbanded after making a satisfactory report.

2. The audit shall be completed prior to the regular March meeting.

ARTICLE VII – MISCELLANEOUS

1. The fiscal year of the club shall coincide with the calendar year, May 1st to March 31st.
2. In the event vandalism has been noticed, club members should contact the police immediately and a Club officer.
3. It's each one's responsibility to help maintain grounds, lock up, and protect property from being lost due to negligence.
4. Anyone directly responsible for the loss or destruction of another pilots property/airplane, etc. WILL replace of equal value what was destroyed or damaged.

ARTICLE VIII – STANDING RULES, SCHEDULES & PROCEDURES

1. MEMBERSHIP CLASSIFICATION & DUES: ATTACHMENT “A”
2. SAFETY and FIELD RULES: ATTACHMENT “B”
3. PILOT FLIGHT QUALIFICATION PROCEDURE: ATTACHMENT “C”
4. Standing rules, schedules and procedures can be revised and/or amended at a regular meeting by a majority vote of members present without prior notification.

ARTICLE IX – MEETINGS

1. Meetings shall be held each month at a time and place as determined by the Club officers and published in the Club newsletter.

ARTICLE X – RECORD KEEPING

1. Treasurer and Secretary records shall be maintained for a period of ten years. All records are the property of the Club.

ARTICLE XI – COMMITTEES

1. Special committees may be appointed by the President as needed at a regular Club meeting. These committee's will be disbanded when its duties are completed or at the Presidents discretion.

ARTICLE XII – NOMINATIONS & ELECTIONS

1. Nominations shall be taken from the floor at the October Meeting.
2. Election shall be held by secret ballot at the November meeting.
3. Term of Office will be from January 1 until December 31 of each calendar year.
4. Transfer of all records shall be done after the annual financial audit.
5. There shall be no limitation of terms.

ARTICLE XIII – AMENDMENT OF THESE BYLAWS

1. Amendments may be proposed at any general meeting of the Club. Any amendment proposed and seconded shall then be published in the next monthly newsletter and will then be voted on at the nest regular monthly meeting.
2. An Amendment shall be approved if the majority of the members present at the regular monthly meeting vote in favor.

ARTICLE XIV –PROCEDURE FOR VIOLATION OF BYLAWS OR AMA RULES

- 1.Purpose: This procedure provides a mechanism to enforce existing safety rules by providing a disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Officers for their consideration by means of a written notice signed by the complainant and at least one witness.
- 2 Any written notice indicating an individual willfully committed any act of commission or omission which is a violation of these by-laws or any rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation that individual may be expelled from the Club by a two-thirds (2/3) majority vote of the members present at the next regular monthly meeting after the written complaint is received.

ARTICLE XV – DISSOLUTION OF CLUB

- 1.The Club may be dissolved with the approval of the majority vote of the total membership.
2. Upon the dissolution of the Club, the Officers shall, after paying or making provision for the payment of all liabilities of the Club, dispose of all assets of the Club as decided by the Members in Good Standing.

ARTICLE XVI-Board of Govenors

A board consisting of Protocol Marketing, and Randy Swann (Site Land Owners), shall be the final authority in all matters regarding the flying field property and utilization of same by Heliheads.

ATTACHMENT “A”

Heliheads

“MEMBERSHIP CLASSIFICATION & DUES SCHEDULE

Class	Yearly	Information
Single Membership	\$50.00	Any age.
Family Membership	\$60.00	Residing in the same household.